

B	I	N	G	O
The way people work.	1992	Direct Deposit Set-up	Recap	Logged in
Approved or Declined vacation request	Template Schedules	Myself	Access Life Events	Pay codes
Scheduler	View your personal information	FREE	Access Open Enrollment	Forgot to punch in or out
Approve or Decline	Free Form Schedules	Request vacation time	Hours worked AND hours not worked.	Scan their finger
Employee left without punching out	Modify their schedule	Direct Reports	Add a vacation day	October 5

B	I	N	G	O
View your personal information	Request vacation time	Pay codes	October 5	Scan their finger
Access Open Enrollment	Approve or Decline	Logged in	Approved or Declined vacation request	Modify their schedule
Access Life Events	Enter employee ID number	FREE	1992	Hours worked AND hours not worked.
The way people work.	Add a vacation day	Your Address	Recap	Myself
Direct Deposit Set-up	Forgot to punch in or out	Free Form Schedules	Employee left without punching out	Template Schedules

B	I	N	G	O
Approved or Declined vacation request	Scan their finger	Free Form Schedules	Recap	1992
View your personal information	Pay codes	Direct Deposit Set-up	Approve or Decline	Modify their schedule
Forgot to punch in or out	Enter employee ID number	FREE	Access Open Enrollment	Access Life Events
Add a vacation day	Scheduler	Logged in	Direct Reports	October 5
Template Schedules	The way people work.	Hours worked AND hours not worked.	Employee left without punching out	Change shifts in Free Form Schedules