

B	I	N	G	O
Use proper body language	Acknowledge 5 people waiting to check in.	Greet patients in pleasant manner	Say thank you to the patients	Manage up yourself.
Explain why we ask for insurance and photo IDs	Try to get walk in patients into a provider's schedule.	Offer a wheelchair if Patient is struggling.	Ask the patient "Is there anything else I can do for you?"	Offer to help a different department
Tell the patient they will get great care today	Walk a patient to their destination.	FREE	Explain duration of the check-in process	Introduce yourself to the patients
Make eye contact with the patient.	Smiles when greeting three patients.	Make sure patient is aware of other appointments throughout the day.	Introduce yourself to a physician	Notify the patient if the provider is running late.
If you are able address any issues that the patient may have or call someone who could help.	Explain where the patient will go for their appointment	Offer to help a coworker.	Walk armband out to patient if patient is in wheelchair.	Give out face masks

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Walk a patient to their destination.	Ask the patient "Is there anything else I can do for you?"	Say thank you to the patients	Explain why we ask for insurance and photo IDs	Offer a wheelchair if Patient is struggling.
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Make eye contact with the patient.	Explain duration of the check-in process	FREE	Introduce yourself to the patients	Acknowledge 5 people waiting to check in.
Introduce yourself to a physician	Offer to help a coworker.	Use proper body language	Give out face masks	Smiles when greeting three patients.
Make sure patient is aware of other appointments throughout the day.	Notify the patient if the provider is running late.	Tell the patient they will get great care today	Try to get walk in patients into a provider's schedule.	If you are able address any issues that the patient may have or call someone who could help.

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Explain where the patient will go for their appointment	Offer to help a coworker.	Ask the patient \"Is there anything else I can do for you?\"	Notify the patient if the provider is running late.	Explain duration of the check-in process
Use proper body language	Make eye contact with the patient.	Make sure patient is aware of other appointments throughout the day.	Try to get walk in patients into a provider's schedule.	Manage up yourself.
Tell the patient they will get great care today	Give out face masks	FREE	Smiles when greeting three patients.	Introduce yourself to a physician
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