



Business manners

Bingo Instructions

Host Instructions:

- Decide when to start and select your goal(s)
- Designate a judge to announce events
- Cross off events from the list below when announced

Goals:

- First to get any line (up, down, left, right, diagonally)
- First to get all four corners
- First to get two diagonal lines through the middle (an "X")
- First to get a "blackout" (all squares)

Guest Instructions:

- Check off events on your card as they occur
- If you complete a goal, shout "BINGO!". You've won!
- The judge decides in the case of disputes

This is an alphabetical list of all 24 events:

Apologise when you're wrong, Be a good listener, Be clean and tidy, Be quiet while others are talking, Do not interrupt, Do not shout, Don't be bossy, Don't eat at work, Help your team mates, Hold the door open for others, Listen to instructions, Look people in the eye, Mind your own business, Raise your hand, Respect others, Respect others' opinions, Say \"Excuse me\", Say \"I'm sorry\", Say \"Please\" and \"Thank you\", Shake hands with business clients, Share your ideas, Show good manners to everyone, Speak politely, Tidy up after yourself.



Business manners Bingo Call Sheet

This is a randomized list of all 24 bingo events in square format that you can mark off in order, choose from randomly, or cut up to pull from a hat:



Say \"Please\" and \"Thank you\"	Mind your own business	Be quiet while others are talking	Say \"I'm sorry\"	Speak politely
Respect others	Show good manners to everyone	Hold the door open for others	Respect others' opinions	Apologise when you're wrong
Listen to instructions	Be clean and tidy	Do not interrupt	Help your team mates	Say \"Excuse me\"
Tidy up after yourself	Do not shout	Shake hands with business clients	Share your ideas	Don't be bossy
Raise your hand	Be a good listener	Look people in the eye	Don't eat at work	

B	I	N	G	O
Don't be bossy	Look people in the eye	Do not interrupt	Speak politely	Say \"Please\" and \"Thank you\"
Tidy up after yourself	Share your ideas	Say \"I'm sorry\"	Listen to instructions	Be clean and tidy
Respect others' opinions	Don't eat at work	FREE	Raise your hand	Be a good listener
Do not shout	Hold the door open for others	Shake hands with business clients	Mind your own business	Apologise when you're wrong
Help your team mates	Say \"Excuse me\"	Be quiet while others are talking	Show good manners to everyone	Respect others

This bingo card was created randomly from a total of 24 events.

Apologise when you're wrong, Be a good listener, Be clean and tidy, Be quiet while others are talking, Do not interrupt, Do not shout, Don't be bossy, Don't eat at work, Help your team mates, Hold the door open for others, Listen to instructions, Look people in the eye, Mind your own business, Raise your hand, Respect others, Respect others' opinions, Say \"Excuse me\", Say \"I'm sorry\", Say \"Please\" and \"Thank you\", Shake hands with business clients, Share your ideas, Show good manners to everyone, Speak politely, Tidy up after yourself.

B	I	N	G	O
Look people in the eye	Don't be bossy	Shake hands with business clients	Share your ideas	Respect others' opinions
Speak politely	Be clean and tidy	Raise your hand	Apologise when you're wrong	Be a good listener
Don't eat at work	Hold the door open for others	FREE	Show good manners to everyone	Do not shout
Respect others	Help your team mates	Mind your own business	Tidy up after yourself	Do not interrupt
Say \"I'm sorry\"	Be quiet while others are talking	Say \"Excuse me\"	Listen to instructions	Say \"Please\" and \"Thank you\"

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